

## BAWBURGH PARISH COUNCIL

### Minutes of the Parish Council meeting held on Thursday 25 May 2023 Held at Bawburgh Village Hall on the rise of the Annual Parish Meeting

**Present:** Peter Markham (Chair) Denise Findlay Kay Hipperson  
Alex Findlay Philip Quinn

**Others Present:** Cllr Kathryn Cross (District Councillor) and Cllr David Bills (County Councillor) and 8 members of the public

1. Councillors signed their declaration of acceptance of office
2. **Apologies**  
There were no apologies.
3. **Election of Chair**  
Peter Markham was duly elected for the ensuing year.
4. **Interests**  
There were no interests declared.
5. **Minutes**  
The minutes of the meeting held on 23 March 2023 were agreed and signed by the Chair.
6. **Election of vice chair**  
Alex Findlay was duly elected
7. **To receive reports from County/District Councillors/Police and Public Questions**  
David Bills reported that had been a new leader elected at Norfolk County Council, Cllr Kay Mason-Billig who had now appointed a new cabinet. The new deputy leader was Cllr Andrew Jamieson. A devolution deal was also being considered at Norfolk County Council and would be considered at full council in December 2023.  
There was going to be a new pedestrian crossing in Hethersett near to the schools. It had been awarded funding and it would in turn help those pupils attending from Bawburgh.  
Cllr Bills was meeting with the new Chief Executive of the NRP. National Highways had agreed to build a pedestrian crossing on the bridge over the A47 to complement the new cycle way from Hethersett to the hospital and NRP.  
At South Norfolk Council, Cllr John Fuller had been re-elected as the Leader for the municipal year. In the recent district council elections, there had been an influx of new councillors with the conservative group holding the majority by a small margin.  
It was reported that Bawburgh could benefit of some Beryl bikes being installed. A short conversation ensued regarding having those in the village and if they could be of any benefit. It was felt that a more reliant bus service would be more appreciated although the bikes could help those going to the park and ride. However the dangerous nature of the roads leading into the village were a concern.
8. **Previously reported items**
  - 8.1 **Gypsies and Travellers Short Stay Site**  
More information about gypsy and traveller. Find out about objections.

## 8.2 **Norwich Western Link project**

The regular liaison meeting had been postponed due to the ill health of the Cabinet Member. A further meeting would be arranged and duly advertised.

## 8.3 **Footpaths and John Innes Centre**

The footpaths that had been installed around Bawburgh had been successful and appreciated by the residents. John Innes had installed an extra dog waste bin which had been added to the emptying list for South Norfolk Council.

## 8.4 **Proposed development for the Gypsy and Traveller places, and the housing development, both as part of the Greater Norwich Local Plan.**

Since the last meeting, the development for the Gypsy and Traveller site had been withdrawn, however the housing development remained as a proposal.

## 9. **Highways**

- 9.1 Cllr Bills reported that the Road Safety Community Fund would be available for highways issues. The parish council would speak to the highway engineer regarding their concerns with the aim of applying for the fund.

## 10. **Newly reported items**

- 10.1 The recent survey which had been distributed to villages had provided a variety of issues that residents raised. However, the results needed further analysis to be able to relay this to the village. PM would contact the survey author to see if this could be carried out. It was also suggested that an update could be provided to the village viz the Bawburgh News once further discussion had taken place.
- 10.2 It was suggested that the parish council could have a social media presence to help distribute the information that it received. The village hall currently had a facebook and Instagram sites but they could be contacted to see if a Bawburgh village site could be created.
- 10.3 The Standing Orders and Financial Regulations were agreed.
- 10.4 It was reported that the ownership of the village green had been completed. A member of the public suggested that byelaws could be investigated to see if they could be used to help prevent the issues of the village green that were currently being experienced. The parish council would investigate.

## 11. **Planning**

- 11.1 2023/1072: Mr & Mrs DeVilliers – Millbanks, Harts Lane Bawburgh Norfolk NR9 3LT: Single storey rear extension  
The Council AGREED there were no objections

## 12. **Finance**

- 12.1 An up-to-date financial statement was circulated.
- 12.2 There had been no receipts received since the last meeting.
- 12.3 The following payments were **AGREED** and the cheques signed:  
Nicola Ledain – clerk salary: £389.30 (chq no. 100968)  
DM Payroll services: £120 (chq no. 100969)  
Wheatmans Planning: £2408.74 (chq no. 100970)  
Ashtons Legal: £1200 (chq no. 100971)  
Mervyn Buck: £429 (chq no. 100972)

## 13. **Comments from individual Council members (for information only)**

There were none.

## 14. **Items for next meeting**

None at present

15. The date of the next meeting was noted as 27 July 2023.

Finished at 9.30pm