**Minutes of the Parish Council meeting held on Thursday 16th May 2019**

**Held in the Village Hall at 7.30pm**

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| **Present:** | David Goodman (Chair) | Mark Tudor | Phil Quinn |
|  | Peter Markham |  |  |
|  | Nicola LeDain (Clerk) |  |  |
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| **Others Present:** | Cllr Phil Hardy and Cllr Adrian Dearnley (District Councillors). | | |
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| **1.** | **Apologies** | | |
|  | Apologies had been received from County Councillor David Bills. | |  |
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| **2.** | **Election of Chairman** | |  |
|  | David Goodman was elected Chairman for the ensuing year. | |  |
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| **3.** | **Declarations of Interest** | |  |
|  | There were no interests declared. | | |
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| **4.** | **Election of Vice-Chairman** | | |
|  | Peter Markham was elected Vice-Chairman for the ensuing year. | | |
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| **5.** | **To approve the minutes of the meeting held on 21st March 2019** | | |
|  | The minutes of the meeting held on 21st March 2019 were approved and signed by the Chairman. | | |
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| **6.** | **County Councillor/District Councillors and Public Questions** | | |
|  | 6.1 | Newly elected District Councillors Phil Hardy and Adrian Dearnley reported that they would each have £1k in the Member ward budget to be put towards any project that the Parish Council wanted. | |
|  | 6.2 | The Police newsletter had been circulated via email and was NOTED by the Parish Council. | |
|  | 6.3 | There were no public present. | |
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| **7.** | **Planning** | |  |
|  | 7.1 | 2019/0896: Conversion of agricultural barn to dwelling; Agricultural Building At Lower Hall Farm Stocks Hill Bawburgh Norfolk  The Council discussed the application which had been approved previously by South Norfolk Council but building had been delayed. The Council agreed to repeat the comments made previously. | |
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| **8.** | **Highways** | |  |
|  | 8.1 | The Council asked if the Rangers could wash and clear the hedgerow around the signs. |  |
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| **9.** | **Previously reported items** | |  |
|  | 9.1 | ***Gypsies and Travellers Short Stay Site***  The Chairman reported that there had recently been another family set up on the site. South Norfolk were due to temporarily close the site for cleaning after current tenants leave.*.* |  |
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|  | 9.2 | ***South Norfolk Electoral Boundary Review***  This had been completed. |  |
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|  | 9.3 | ***Norwich Western Link project***  The Chairman had been attending the liaison meetings and he reassured the Council that parish voices were being heard. |  |
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|  | 9.4 | ***Bawburgh Bus services update***  There was nothing to report. |  |
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|  | 9.5 | ***Hornsea Project*** |  |
|  |  | This was still pending Government approval. | |
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| **10.** | **Newly reported items** | |  |
|  | 10.1 | The Council’s Standing Orders were **AGREED**. |  |
|  | 10.2 | The Council’s Financial Regulations were **AGREED**. |  |
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| **11.** | **Finance** | |  |
|  | 11.1 | The following payments were **AGREED** and the cheques signed: |  |
|  |  | Nicola Ledain: £379.58 (chq 851)  HMRC: £89.80 (chq 852)  Mervyn Buck: £200 (chq 853)  NARS donation: £30.00 (chq 855)  EEAA donation: £30.00 (chq 856)  Insurance: £235.46 (chq 857) |  |
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|  | 11.2 | There were no payments made prior to the meeting: |  |
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|  | 11.3 | There had been no receipts since the last meeting. |  |
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| **12.** | **Comments from individual Council members (for information only)** | |  |
|  | 12.1 | There was a discussion regarding the rail at the River next to the bridge which had been damaged and part removed. The Clerk would advise the insurance company. |  |
|  | 12.2 | It was suggested that a dog bin should be bought and placed in Hockering Lane close to the entrance to the meadow. The clerk would investigate costs. |  |
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| **13.** | **Items for next meeting** | |  |
|  | 13.1 | There were no specific items. |  |
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| **14.** | **Date of next meeting** | |  |
|  | 18 July 2019 | |  |

Finished at 9pm