

BAWBURGH PARISH COUNCIL

Minutes of the Parish Council meeting held on Thursday 15 May 2025 On the rise of the Annual Parish Meeting Held at Bawburgh Village Hall

Present: Peter Markham – Chair (PM) Alex Findlay (AF)
Phil Quinn (PQ) Kay Hipperson (KH)

Others Present: District Councillors Kathryn Cross
Nicola Ledain – clerk

2 members of the public.

1. Apologies

Apologies were received from Tony Collins and County Councillor David Bills.

2. Election of Chair

Peter Markham was duly elected for the ensuing year.

3. Election of Vice Chair

Alex Findlay was duly elected for the ensuing year.

4. Interests

There were no interests declared.

5. Minutes

The minutes of the meeting held on Thursday 20 March 2025 were agreed and signed by the Chair.

6. To receive reports from County/District Councillors/Police and Public Questions

6.1 The district councillor reported that a member grant had been renewed and the parish council were able to access funds for projects around the village.

6.2 There was no police update

6.3 Members of the public raised the following points:

- Speed limits throughout Bawburgh
- The pond on Stocks Hill – the PC reported that this could not be claimed by the parish council until it had been released by the local authority through the owner of the development.
- The village green issues with recent travellers.

7. Previously reported items

7.1 Footpaths and John Innes Centre (JIC)

There was nothing to report.

7.2 Electric Car parking charging points and solar panels

The solar panels had been put in place and were generating energy. Some slabs needed to be laid for the electric car charging points. It was clarified that the running of the charging points would be the responsibility of South Norfolk Council however the final details were being clarified. There was also a need for some cross hatching or similar to allow charging to be carried out safely and the parish council were aware of health and safety issues that needed rectifying.

7.3 Hard Surface Car Parking Spaces

It was agreed that a new quote for the hard car parking spaces would be chased from the Highway Engineer following a previous enquiry. It would be preferable to apply for the parish partnership scheme when details were released.

7.4 Bridge maintenance

There was no update

7.5 Village green update

The signs relating to litter had been put up around the green

8. Highways

- 8.1 Correspondence regarding a consultation for the speed changes through Bawburgh had been received but several aspects were unclear. The chair would follow it up.

9. Newly reported items

9.1 Grounds Maintenance

The grounds maintenance contract was awarded to James Stannard. He would also maintain the hedges.

- 9.2 Standing Orders would be deferred to a future meeting.

10. Planning

10.1 There were no new planning applications. However correspondence had been received regarding the application for the independent school who wished to hold a consultation evening for all residents.

10.2 There was nothing new to report regarding the Stocks Hill Development by Crocus Homes.

11. Finance

11.1 The financial statement was agreed.

11.2 The following payments were agreed;

Nicola Ledain – clerk salary April and May: £426.40 plus £20 WFH = £446.40

NPTS: £91.56

Diane Malley: £120.00

11.3 Council agreed the assertions on the Annual Governance Statement 2024/25 and authorised the Clerk and Chairman to sign.

Council agreed the Accounting Statements 2024/25 and authorised the Chairman to sign.

Council agreed the council's income and /or expenditure was less than £25k and authorised the clerk and chairman to sign the certificate of exemption

11.4 It was also agreed that the asset register should be reviewed in March before the insurance policy was reviewed.

12. Comments from individual Council members (for information only).

12.1 Councillors reported that there had been an offer from David Jones, manager of Morley Agricultural to show residents around the farm and the environmental projects with refreshments.

13. Items for next meeting

14. The date of the next meeting was noted as Thursday 17 July 2025.

Meeting finished at 9.05pm